

**COLORADO RIVER RECOVERY PROGRAM**

**Project No.: 1**

**FY 2004 – 2005 PROPOSED SCOPE-OF-WORK for: Utah Program Management**

Lead Agency: Utah Division of Wildlife Resources

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Date: September 13, 2001

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**Category:**

- ☐ Ongoing project
- ☒ Ongoing-revised project
- ☐ Requested new project
- ☐ Unsolicited proposal

**Expected Funding Sources:**

- ☒ Annual funds
- ☐ Capital funds
- ☐ Other (explain)

I. Title of Proposal: Utah Program Management.

II. Relationship to RIPRAP:  
General Recovery Program Support Action Plan  
VII. Provide Program Planning and Support.

III. Study Background/Rationale and Hypotheses:

The Upper Colorado River Endangered Fishes Recovery Implementation Program supports multiple projects undertaken by the Utah Division of Wildlife Resources. The work is conducted within three Division Regions in Utah (Northeast, Southeast, and Southern Regions) as well as from the Native Aquatic Species Coordinators office in Salt Lake City. Additionally, the Division cooperates and coordinates with other agencies and researchers across state boundaries within the Colorado River Basin. Efficient coordination of field activities, reporting of research and monitoring results in a timely

manner, accurate fiscal accounting, and effective program administration requires statewide participation and oversight.

IV. Study Goals, Objectives, End Product:

Goal - Conserve and recover the endangered fish species of the Colorado River system.

Objective - Develop, administer, and direct a conservation and monitoring program that leads to endangered fish recovery.

End Product - Develop, prioritize, direct, coordinate, monitor, and annually evaluate Colorado River fishes work program activities, contracts, and budgets for the Utah Division of Wildlife Resources; administer the field operations and reporting commitments in the Northeast and Southeast Regions working to recover the federally listed endangered fish of the Colorado River Basin; provide coordination and administration for the Wahweap State Fish Hatchery, Big Water, Utah (Southern Region); coordinate and cooperate with other agencies; and provide a program management annual report to the Program.

V. Study Area: Upper Colorado River basin in Utah, including Green River & tributaries.

VI. Study Methods/Approach

Statewide program management for the Utah Division of Wildlife Resources will be conducted from the state office in Salt Lake City. Program management is the responsibility of the Native Aquatic Species Program Coordinator, who is tasked with coordinating the Divisions Native Aquatic Species programs in the Northeast and Southeast Regions and the Wahweap State Fish Hatchery. A professional biologist (Wildlife Biologist II) and an administrative assistant (Office Technician III) support the Coordinator.

The UDWR Northeast Region (NER) office is located in Vernal, Utah, which facilitates operations on the middle Green River and associated tributaries. The Project Leader in this region is supported by one full-time biologist and up to ten seasonal employees, depending on the time of year, and by UDWR office support staff. In fiscal years 2004 and 2005, the Northeast Region office plans to conduct or participate in at least seven Program projects.

The UDWR Southeast Region (SER) oversees the Moab (Utah) Field Station, a location that provides ready access to the lower Green River and its tributaries, and to the Colorado River from the Colorado border downstream to Lake Powell. The Project Leader in this region has two full-time professional biologists on staff, and up to ten seasonal employees. A part-time clerk supports the Field Station. In fiscal years 2004 and 2005, the Southeast Region, Moab Field Station, plans to conduct or participate in at least five Program projects.

## VII. Task Description and Schedule

The Program Coordinator is responsible for: attendance at some Biology Committee meetings; preparation of Program proposals; review of Program technical proposals; development of Program statements of work, and internal workplans, budgets, and contracts for approved work; preparation of annual reports for the Program; attend Colorado River researchers meeting; administration and oversight of approved proposals and contracts; serve as a member of the Colorado River Fishes Recovery Team; review and comment on Biology Committee issues and reports; participate in other technical group assignments; coordinate program activities within the Section, Division, and among other agencies; review and comment of Program and agency reports as requested; other administrative duties as needed, including personnel management. Work is conducted throughout the year. A professional biologist and a secretary participate in and support these efforts.

Regional Project Leaders in Vernal and Moab develop, administer, and participate in Program projects in Utah; coordinate permanent and temporary staff assignments; administer employees, including hiring and firing decisions; coordinate schedules to insure all Program commitments are addressed; develop Program statements of work, internal workplans, and associated budgets; attend Colorado River researchers meeting; administer and provide oversight of approved proposals and contracts; review and comment on Biology Committee issues and reports; participate in other technical group assignments; coordinate program activities within the Section, Division, and among other agencies; review and comment of Program and agency reports as requested; other administrative duties as needed. The Northeast Regional Project Leader is the current Biology Committee chair and will continue to serve on the Biology Committee at the end of his chair rotation.

The Wahweap State Fish Hatchery actively supports efforts to propagate bonytail and razorback sucker. It receives bonytail fry from the Dexter National Fish Hatchery, New Mexico, and rears them to approximately 100 mm total length. These juvenile bonytail are stocked in Utah and Colorado to support stocking goals determined by the Program Biology Committee. Wahweap holds backup brood stock of razorback sucker to support the Ouray National Fish Hatchery. The backup stock provides some security in the event of a catastrophic loss at Ouray. Program management support helps coordinate the efforts of Wahweap with Division and external clients. The Salt Lake and Wahweap staffs are currently cooperating to contract the design and construction of a hatchery building and integrated water facilities at the Wahweap State Fish Hatchery.

## VIII. FY-2004 Work

### - Deliverables/Due Dates

Program annual reports or annual updates; 15 December 2004

Program statements of work and budgets; 15 December 2004

Review of regional work plans for Colorado River Basin; 1 April 2005

Program research proposals; 30 April 2005  
 Individual project reporting as described in individual scopes of work  
 Completion of other tasks as assigned

Total Budget: (2004): \$93,713

Budget by task:

Labor			
Wildlife Biologist II	75% full time employment	\$39,683	
Office Tech III	50% full time employment	\$17,129	
Program Coordinator	15% full time employment	\$11,910	
NER Project Leader	10% full time employment	\$ 6,916	
SER Project Leader	10% full time employment	\$ 6,916	
Travel		\$ 2,500	
Equipment		\$ 8,659	
Total		\$ 93,713	

UCRRIP Program request: \$ 93,713

FY-2005 Work

- Deliverables/Due Dates

Program annual reports or annual updates; 15 December 2005  
 Program statements of work and budgets; 15 December 2005  
 Review of regional work plans for Colorado River Basin; 1 April 2006  
 Program research proposals; 30 April 2006  
 Individual project reporting as described in individual scopes of work  
 Completion of other tasks as assigned

Total Budget: (2005): \$98,398

Budget by task:

Labor			
Wildlife Biologist II	75% full time employment	\$41,667	
Office Tech III	50% full time employment	\$17,985	
Program Coordinator	15% full time employment	\$12,505	
NER Project Leader	10% full time employment	\$ 7,261	
SER Project Leader	10% full time employment	\$ 7,261	
Travel		\$ 2,560	
Equipment		\$ 9,159	

Total

\$98,398

UCRRIP Program request:       \$ 98,398

IX. Program Budget Summary

FY-2004       \$ 93,713

FY-2005       \$ 98,398